

Music City

—++ drum corps —>

Nashville, TN

TOUR ADMIN

DESCRIPTION

The Tour Team at Music City is responsible for plotting a course that will safely get our performers, educators, designers, and volunteers from site to site. This positions reports directly to the Tour Manager.

RESPONSIBILITIES

- Support and assist Tour Mangement with any clerical tasks, organize and maintain member information and other day-to-day needs, as assigned
- Execute daily schedules involving all participants with Music City
- Be present for show prep, show unload and warm-up with your assigned section
- Coordinate and attend show warm-up with Educational Staff
- Acting as advance team, if driving overnight, be up for the second block of the day. If riding a member bus, be up for the first block of the day
- Communicate a variety of topics to the entire organization

QUALIFICATIONS

- Prior DCI experience as a performer or admin team
- Strong communication and organizational skills
- Ability to maintain professional interactions with a diverse team of admin, staff, and volunteers
- Must have a valid drivers license

COMMITMENT

Ideally, tour admins commit to working the entire seven-week tour, with one or more pre-arranged multi-day breaks permitted. If available, members of the tour admin team are welcome to join us for spring training in addition to tour travel. Exceptional candidates who are only available to work one or more blocks of at least two weeks may be considered. Scheduling flexibility to accommodate serious pre-existing personal or school-related commitments will be applied when possible.

COMPENSATION

A small stipend will be offered to cover any incidentals incurred during the season. Flights to and from the corps may be covered (one in and one out) with approval by corps administration. Food and housing will be covered by Music City. Any additional travel to and from the organization will be at the team member's expense unless approved by corps administration